



School Site Council (SSC) Agenda/Minutes Template

Meeting Date: 1/16/20	Meeting Location: Office Conference Room
Starting Time: 3:00	Ending Time: 3:30 PM

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	3:05 pm
2. Roll Call (1 minute)	None	Secretary	Present: Evans, Harrison, Lowe, Verdugo, Neilson. Alvarez
3. Additions/Changes to Agenda (_ min.)	None	Chair	None
4. Reading and Approval of Minutes (_ min.)	None	Secretary	Moved to 1/30/20
5. Reports of Officers/Committees (_ min.)	None	Chair	None
6. Public Comment (_ min.)	*Not Applicable	Chair	None

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (_ min.)	Approval of Parent and Family Engagement Policy Approval of School-Parent Compact	Principal	Mr. Harrison motioned to approve. Miss Lowe seconded. All in favor. None opposed. Mr. Harrison motioned to approve. Miss Lowe seconded. All in favor. None opposed.
8. New Business (_ min.)	None	Chair/Principal	None
9. Adjournment (1 min.)		Chair	3:20 pm

Prepared By: James Evans
(type name)

(signature)